

## **AutoCad LT**

### **Instructions for Using NewDrawing.dwg to Start a Current Assignment**

Open AutoCad LT

Go to **File**;

Go to **Open...**;

Under **Look in:** search for your personalized folder;

Select the file **NewDrawing.dwg**;

When **NewDrawing.dwg** appears under **File name:**, click **Open**;

Go to **File**;

Go to **Save As...**;

Under **Save in:** locate your personal folder which was either created on the network drive or on the desktop;

Change **File name:** from **NewDrawing.dwg** to **Problem #.dwg**;

Click **Save**;

(Follow this procedure when starting any new drawing unless otherwise instructed.)