

AutoCad LT

Instructions for Creating NewDrawing.dwg

If you are unable to access your personalized network folder:

Right click the desktop;

Select **New**;

Select **Folder**;

A folder will appear on the desktop with the title **New Folder (#)**;

Type over the folder name with a name that identifies you as the owner of future contents, for example: **smithj**;

Open AutoCad LT

Go to **File**;

Go to **Save As...**;

Under **Save in**: locate your personal folder which was either created on the network drive or on the desktop;

Change **File name**: from **drawing1.dwg** to **NewDrawing.dwg**;

Click **Save**;



Click on your **Line** command button: ;

Type **0,0**;

Press **Spacebar**;

Type **@12<0**;

Press **Spacebar**;

Type **@9<90**;

Press **Spacebar**;

Type **@12<180**;

Press **Spacebar**;

Type **@9<270**;

Press **Enter**;

(You have just created a box that outlines your drawing's limits.)

Click on your **Line** command button;

Type **1,.75**;

Press **Spacebar**;

Type **@10<0**;

Press **Spacebar**;

Type **@7.5<90**

Press **Spacebar**;

Type **@10<180**;

Press **Spacebar**;

Type **@7.5<270**;

Press **Enter**;

(You have just created a box that is both centered and within printing limits.)

Go to **File**;

Click on **Save**;